# Submit bank account details

#### Step 1: Click on the "Submission of Bank Account / PayNow Details" link.

		Singapore Government
MINISTRY OF LAW Public Tru	istee's	Home, EADs, Contact Info, Earthack, Heaful Links
S I N G A P O R E		
		Search Within This Website V
Public Trustee Office E-Servi	ices	
lome > E-Services	5	
GET STARTED 💙	Singapore Corporate Acces	s (CorpPass) is the only login method for online corporate transactions with the government.
REGISTER FOR ONLINE ACCOUNT		
SingPass Holder	For more information on Corpl	Pass, please visit <u>www.corppass.gov.sg</u> .
Registration(For Non-SingPass)		
L Corporate Online Registration	PUBLIC TRUSTEE	
		Administration of CPF / Baby Bonus / Edusave / PSEA Monies Application to Public Trustee to administer a deceased's CPF / Baby Bonus / Edusave / PSEA Monies.
Account Administration (for Corporate		This eservice will take about 20-30 minutes to complete.
Administrator only)		Administration of Deceased Estate (Assets other than CPF / Baby Bonus / Edusave / PSEA Monies) Application to Public Trustee to administer a deceased's assets other than CPF / Baby Bonus / Edusave / PSEA Monies.
		This eservice will take about 20-30 minutes to complete.
QUICK LINKS V		Application for Maintenance Allowance
9 FAQs		Application for allowance for minor. This eservice will take about 10-15 minutes to complete.
Technical Guide		The search for Existing Will Record in the Will Registry service is no longer available.
		With effect from 4 May 2020, the management of the Wills Registry has been transferred to the Singapore Academy of Law ("SAL").
		If you wish to make a deposit of new will record, update your will record, or search for a will record, you can do so by visiting https://wills.sal.sg
		If more information is required, please contact SAL at 6332 4388 or email wills@sal.org.sg.
		View Statement of Account for Held-in-Trust Cases View Statement of Account for Held-in-Trust Cases
		This eservice will take about 5-10 minutes to complete.
		SNTC Portal SNTC Portal
		Basic Distribution Outcomes on Intestacy for Un-nominated CPF Monies Basic Distribution Outcomes on Intestacy for Un-nominated CPF Monies
		This eservice will take about 3 minutes to complete.
	MOTOR ACCIDENT	
		Motor Accident Compensation Settlement Submission of Motor Accident Compensation Settlement under the Motor Vehicle (Third-Party Risks and



 Motor Accident Compensation Settlement

 Submission of Motor Accident Compensation Settlement under the Motor Vehicle (Third-Party Risks and Compensation) Act (Cap 189).

 This eservice will take about 15-30 minutes to complete.

 Approval of Solicitor and Client Costs

 Submission Solicitor and Client Costs for Approval in lieu of taxation under the Motor Vehicle (Third-Party Risks and Compensation) Act.

This eservice will take about 15-20 minutes to complete.

SUBMISSION OF SUPPORTING DOCUMENTS

Submission of Supporting Documents Submission of additional supporting documents for Trust and Motor accident cases. This eservice will take about 5-10 minutes to complete.

#### SUBMISSION OF BANK ACCOUNT / PAYNOW DETAILS

Submission of Bank Account / PayNow Details Submission of Bank Account / PayNow details to receive payments

This eservice will take about 5-10 minutes to complete.

### Step 2: Select the login type and enter the User ID and Password.

MINISTRY OF LAW Public Trustee's Office	Singapore Government Integrity - Service - Excellence
PUBLIC TRUSTEE	Home FAQs Contact Into Feedback Useful Links
SELECT LOGIN       PLEASE SELECT YOUR LOGIN OPTION.         Important Notes         • You will require a Singapore Personal Access (Singpass) or Corporate Digi portals.         • If you do not have a Singpass, you may apply for one via the Singpass ont         • If you are not authorised to access Corporate account/Corppass, register n         • If you are not eligible for a Singpass or Corppass, apply for a Non-Singpass	ital Identity for Businesses and Other Entities Access (Corppass) to log in to our line request service. row. Alternatively, request your Corppass Admin to create an account for you. is Account log in here.
For Individual Users	og in with singpass
	OR
For Business Users	bg in with singpass
For Non-Singpass Users	Non-Singpass Holder

Step 3: Once logged in, please select your preferred payment mode - "PayNow" (account has to be registered with your NRIC) or "Direct Credit" (fund transfer to your designated bank account. You are required to submit a copy of the bank passbook/statement, reflecting the bank name, account holder's name and account number).

If you have logged in using non-SingPass account, you will not see the below screen. Proceed to Step 3b (i).

MINISTRY OF LAW SINGAPORE Public Trustee's Office	Singapore Government Integrity · Service · Excellence Home · FAQs · Contact Info · Feedback · Useful Links · Logout				
SUBMISSION OF BANK ACCOUNT / PAYNOW DETAILS					
DO YOU WANT TO	RECEIVE YOUR PAYMENTS BY				
	EXIT				
If you encounter any problems with this service, please contact us at 1800-2255-529 (during office hours) or submit an online enquiry through <u>Contact Us @ OneMinLaw</u> . Please visit our website at <u>www.mlaw.gov.sg</u> if you have any further queries.					

# <u>PayNow</u>

Step 3a (i): If you have selected PayNow as the preferred payment mode, you will see the following screen reflecting your NRIC number as the 'PayNow Proxy' and your name as 'Payee Name'. Please enter your email address and click "Submit".

Please note that you will not be able to submit the PayNow proxy on behalf of another beneficiary.

MINISTRY OF LAW Public Trustee's	Singapore Government Integrity · Service · Excellence
SINGAPORE	Home  FAQs  Contact Info  Feedback  Useful Links  Logout
SUBMISSION OF BANK ACCOUNT DETAILS	
Payee's PayNow Proxy*	
Payee Name	
Email Address* Payment notifications will be send to the email (s) provided. Note : Only one email is mandatory.	
	Submit Cancel
If you encounter any problems with this service, please contact	t us at 1800-2255-529 (during office hours) or submit an online enquiry through <u>Contact Us @ OneMinLaw</u>
Please visit our	website at <u>www.mlaw.gov.sg</u> if you have any further queries.

Step 3a (ii): Please read through the terms and conditions for use of the PayNow service. Select the checkbox "I agree to above terms and conditions" and click "Confirm".

MINISTRY OF LAW Public Trustee's	Singapore Government Integrity - Service - Excellence
Office SINGAPORE	Home+ FAQs+ Contact Info+ Feedback+ Useful Links+ Logout
SUBMISSION OF BANK ACCOUNT DETAILS	
Terms and Conditions for Use of the IPTO PayNow Service	×
<ul> <li>c. monies arising from motor accident claims pursuant to the Motor Vehicles (Third Party) Risks and Compensation Act (Cap. 189).</li> <li>15. You agree that the successful crediting of a PT Payout Amount into your Designated PayNow Bank Account ball constitute a valid, complete and final di 16. You shall fully and unconditionally indemnify and hold the Public Trustee harmless against all Losses which the Public Trustee may sustain, incur, pay or Designated PayNow Bank Account Bank Account.</li> <li>17. The Public Trustee shall not be liable to you, any joint account holder(s) of your Designated PayNow Bank Account or any third party for any demands, cl account holder(s) or any third party, or for any Losses which you, any joint account holder(s) or a third party may incur, sustain, pay or suffer as a result o PayNow Bank Account or any act, omission or default committed subsequent to such payment, or as a result of, arting from or in connection with any sa</li> </ul>	scharge of the Public Trustee's obligations to you in relation to such PT Payout Amount. suffer as a result of or arising from the Public Trustee's payment of the PT Payout Amount into your alms, actions, proceedings or judgments which you may make, institute or obtain against any joint f, arising from or in connection with any payments made by the Public Trustee into your Designated id demand, claim, action, proceedings or judgment.
(C) Amendment of Terms 18. IPTO may at any time, by written notice to you amend these Terms, including by adding to, varying or removing clauses and provisions. If you continue to have agreed to the Terms as amended and shall be bound by and be required to observe the same.	use the IPTO PayNow Service after the effective date of such amendment(s), you are deemed to
(D) Rights of Third Parties 19. A person who is not a party to these Terms shall not be entitled to enforce any provision of these Terms under the Contract (Rights of Third Parties) Act of	f Singapore (Cap 53B).
(E) Governing Law 20. These Terms shall be governed by and construed in accordance with the laws of the Republic of Singapore.	
(F) Dispute Resolution and Jurisdiction 21. All disputes arising out of or in connection with your use of the IPTO PayNow Service or any PayNow Transaction(s) performed thereunder shall first be s mediation procedure for the time being in force. You agree to participate in the mediation in good faith and undertake to abide by the terms of any settlem 22. Subject to Paragraph 27, you agree to submit to the exclusive jurisdiction of the Courts of the Republic of Singapore for the adjudication of any dispute in Transaction(s) performed thereunder.	ubmitted to the Singapore Mediation Centre for resolution by mediation in accordance with the ent reached. connection with or arising from your use of the IPTO PayNow Service or any PayNow
[Terms with effect from 16 April 2020]	

Step 3a (iii): You will see the following message upon successful submission of the PayNow details.

MINISTRY OF LAW	Public Trustee's Office	Home + FAQs • Contact Info • Feedback • Useful Links • Logout
SUBMISSION OF BA	NK ACCOUNT / PAYNOW DETAILS	
Pay Now details submitted succ	cessfully. Click Here to submit bank account details for another payee. encounter any problems with this service, please contact us at 1800-2255-529 (during offic Please visit our website at <u>www.mlaw.gov.sg</u> if you	e hours) or submit an online enquiry through <u>Contact Us @ OneMinLaw.</u> have any further queries.

# Direct Credit

Step 3b (i): Enter your email address and select the subject matter. Upon selection of the subject matter, the screen in Step 3b (ii) will be shown, with other fields populated for your completion.

MINISTRY OF LAW SINGAPORE Public Trustee's Office		Singapore Government           Integrity · Service · Excellence           Home · FAQs · Contact Info · Feedback · Useful Links · Logout
SUBMISSION OF SUPPORTING DOCUMENTS		
Step 1 Submit Bank Account Details	Step 2 Confirm Submission	Step 3 Transaction Completion
SUBMISSION OF BANK ACCOUNT DETAILS		
Fields marked with * are mandatory.		
Applicant ID Number		
Email Address*		
(To receive notification upon rejection of bank account details.)		
Subject Matter*	Please Select	•
	Next Cancel	

Step 3b (ii): Enter the case reference number **and** the subject's ID type and ID number. Proceed to complete the bank account details and upload the required document(s). Please click on the "Add Payee" button if there is submission for more than 1 payee. Click on the "Next" button.

Account Type	Documents Required to be uploaded
Own Account /	Front page of passbook or document stating your name and account number.
Joint Account	
Third Party Account	- Front page of passbook or document stating your name and account number.
	- <i>Form 15</i> (Authorization & indemnity for payment to joint/third-party account).
	- Copy of NRIC/passport of third party account holder(s).

MINISTRY OF LAW Public Trustee's

SINGAPORE Office

Singapore Government Integrity · Service · Excellence

Home · FAQs · Contact Info · Feedback · Useful Links · Logout

SUBMISSION OF SUPPORTING DOCUMENTS

Step 1 Submit Bank Account Details	Step 1 St		p 2 Submission			S1 Transactio	ep 3 on Completion
SUBMISSION OF BANK ACCOUNT DETAIL	S						
Fields marked with * are mandatory.							
Applicant ID Number							
Email Address*							
(To receive notification upon rejection of bank a	ccount details.)				J		
Subject Matter"							
Note: Please enter File Reference Numbe	er and Deceased ID Type &	& ID number					
Case Reference Number*		(For reference nu the file reference	mber, you number is	need not enter the "000900" enter on	pre-fix 0s that are ir y "900")	i front of the file	reference number for e.g. if
Subject ID Type & ID number				eg. S1234567A	Select ID Type		•
Bank Account Details for Payee 1							
Payee's ID Type & ID Number*				eg. S1234567A	Select ID Type		•
Bank Account Type*		Please Select	•				
Name as in Bank Account*							
Bank Name*		Please Select			•		
Bank Account Number*							
(Please omit '-')							
Mobile Number*							
Email Address* (You will receive payment notification for these Note : Only one email is mandatory.	e emails)						
Submission of Documents							
Please note that the size of each attac	hment(if any) must NOT	exceed 5MB. PNG or GIE format b	efore prov	eeding			
S/No.	Document Type		erore proc	Upload Docum	ent	File Name	Action
1 Front page of passbook or number	document stating your n	ame and account	+ Up	oload			The Delete
Remove Payee Add Payee	oblems with this service, please o	Next	Cancel (during office	hours) or submit an or	, , , , , , , , , , , , , , , , , , ,	ntact Us @ OneMinL	39.

#### Step 3b (iii): Verify that the details and document(s) uploaded are correct. Click on the "Submit" button.

	Step 1 Submit Bank Account Details	Sto Confirm	ep 2 Submission	Step 3 Transaction Completion	
BMISSION	OF BANK ACCOUNT DETAILS				
elds marked v	vith * are mandatory.				
pplicant ID	Number				
mail Addre	S5 <sup>*</sup>				
To receive n	otification upon rejection of bank account details.)				
ubject Mat	ter*				
lote: Pleas	e enter File Reference Number and Decease	d ID Type & ID number			
ase Refere	nce Number*				
ubject ID T	ype & ID number				
Bank Acc	ount Details for Payee 1				
Payee's ID	Type & ID Number*				
Payee Nam	e*				
Bank Acco	unt Type*				
Name as in	Bank Account*				
Bank Nam	*				
Bank Acco	unt Number*				
(Please om	it '-')				
Mobile Nur	nber*				
Email Add	ress*				
(You will re	ceive payment notification for these emails)				
Note : Oni	one emaints manuatory.				
Submis	ssion of Documents				
S/No.	Document Type		View		1
1	Front page of passbook or document stating ve	our name and account number			1

Step 3b (iv): You will see the following message upon successful submission of the bank account details.

SUBMISSION OF SUPPORTING DOCUMENTS						
Step 1 Submit Bank Account Details	Step 2 Confirm Submission	Step 3 Transaction Completion				
SUBMISSION OF BANK ACCOUNT DETAILS						
Bank account details submitted successfully. Click Here to submit bank account details for another payee.						
Exit						
If you encounter any problems with this service, please contact us at 1800-2255-529 (during office hours) or submit an online enquiry through Contact Us @ OneMinLaw.						