

Application of Maintenance Allowance

Submit new application

Step 1: Click on the link "Application for Maintenance Allowance".

The screenshot shows the Public Trustee Office E-Services website. The header includes the Ministry of Law Singapore logo and the Singapore Government logo. A search bar is present. The main content area is titled 'Public Trustee Office E-Services' and contains a sidebar with 'GET STARTED' and 'CORPORATE ACCOUNT ADMINISTRATION' sections. The main content area is titled 'PUBLIC TRUSTEE' and lists several services. The 'Application for Maintenance Allowance' link is highlighted in a red box. Below it, there is a warning box: 'WARNING: Unauthorised access to this system constitutes an offence under the Computer Misuse Act and may result in prosecution.'

Step 2: Select the login type and enter the User ID and Password.

The screenshot shows the Public Trustee Office E-Services website's login selection screen. The header includes the Ministry of Law Singapore logo and the Singapore Government logo. The main content area is titled 'PUBLIC TRUSTEE' and contains a 'SELECT LOGIN' section with the text 'PLEASE SELECT YOUR LOGIN OPTION.' Below this, there are three buttons: 'SINGPASS HOLDER', 'NON-SINGPASS HOLDER', and 'EXIT'. A red box highlights the 'SINGPASS HOLDER' button. Below the buttons, there is a warning box: 'WARNING: Unauthorised access to this system constitutes an offence under the Computer Misuse Act and may result in prosecution.'

Step 3: Enter a valid file reference number or select the deceased's ID Type and enter the ID Number. Click on the "Next" button.

PUBLIC TRUSTEE

Step 1 Create / Edit Case Details	Step 2 Enter Case Details	Step 3 Confirm Submission	Step 4 Transaction completion
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APPLICATION FOR MAINTENANCE ALLOWANCE

Guidelines For Completion

1. Please note it is an offence to give false or misleading information.
2. Scan all the required Documents before you proceed to complete this application form:
 - a. Identity card of applicant
 - b. Identity card of person maintaining the child if he/she is not maintained by applicant
 - c. Front page of the bank passbook in joint name of the applicant and child for GIRO payment of maintenance
 - d. Receipt to support claims for maintenance
 - e. Any other documents to support application for maintenance

Please note that under the Women's Charter, it is the duty of the parents or guardians of a child to maintain or contribute to the maintenance of the child who is unable to maintain himself. However, if the parents or legal guardians of the minor beneficiary are facing financial difficulties in maintaining the child, they may apply to the Public Trustee for monthly maintenance and education of the *child*.

The Public Trustee in determining the amount of maintenance for the child will consider:

1. the income, property and other financial resources of the parents or guardians
2. the financial needs, obligations and responsibilities of the parents or guardians
3. the financial needs and the age of the child
4. the manner in which the child was being and expected to be educated or trained

For more information, please read our information sheet which is available at www.mlaw.gov.sg/pto

Particulars of Deceased

Note: Please enter File Reference Number. or ID Type & ID Number. For reference number, you need not enter the pre-fix 0s that are in front of the file reference number for e.g. if the file reference number is "000900" enter only "900"

File Reference No. - -

OR

ID Type/ ID Number

If you encounter any problems with this service, please contact us at 1800-2255-529 (during office hours) or submit an online enquiry through [Contact Us @ OneMinLaw](#).

Please visit our website at www.mlaw.gov.sg if you have any further queries.

Step 4: Enter the particulars of the child and applicant. Click on the "Next" button.

Note: For Address, the applicant is required to enter either the **Local Address** or **Foreign Address**.

PUBLIC TRUSTEE

Step 1 <small>Create / Edit Case Details</small>	Step 2 <small>Enter Case Details</small>	Step 3 <small>Confirm Submission</small>	Step 4 <small>Transaction completion</small>
APPLICATION FOR MAINTENANCE ALLOWANCE			
<small>Fields marked with * are mandatory.</small>			
Particulars of Child			
Name (as in Birth Certificate/NRIC No.)*		<input type="text"/>	
Any other name(s)		<input type="text"/>	
Education Level*		<input type="text"/>	
Residential Address of Child (Please enter either Local Address or Foreign Address)			
Please inform PT if there are any changes to your correspondence address. All Letters will only be sent to the correspondence address provided.			
Local Address			
Postal Code	<input type="text"/>	<input type="button" value="Retrieve"/>	
Blk/House No.	<input type="text"/>		
Level-Unit No.	# <input type="text"/> - <input type="text"/>		
Street Name	<input type="text"/>		
Building Name	<input type="text"/>		
OR			
Foreign Address	<input type="text"/>		
Correspondence Address of Child (if different from Residential Address) (Please enter either Local Address or Foreign Address)			
Please inform PT if there are any changes to your correspondence address. All Letters will only be sent to the correspondence address provided.			
Local Address			
Postal Code	<input type="text"/>	<input type="button" value="Retrieve"/>	
Blk/House No.	<small>Auto-retrieved by system</small>		
Level-Unit No.	# <input type="text"/> - <input type="text"/>		
Street Name	<small>Auto-retrieved by system</small>		
Building Name	<small>Auto-retrieved by system</small>		
OR			
Foreign Address	<input type="text"/>		
Particulars of Applicant			
Name*		<input type="text"/>	
Any other name(s)		<input type="text"/>	
NRIC No.*	<input type="text"/>		<input type="button" value="Retrieve MyInfo"/> <input type="button" value="Clear Form"/>
Relationship to Child*	<input type="text"/>		
	If Guardian, please specify relationship:		<input type="text"/> (E.g Uncle)
Occupation	<input type="text"/>		
Income S\$	<input type="text"/>		
Contact No.*	Handphone No.	<input type="text"/>	
Email Address*	<input type="text"/>		

Residential Address of Applicant (Please enter either Local Address or Foreign Address)

Please inform PT if there are any changes to your correspondence address. All Letters will only be sent to the correspondence address provided.

Local Address

Postal Code	<input type="text"/>	<input type="button" value="Retrieve"/>
Blk/House No.	<input type="text"/>	
Level-Unit No.	# <input type="text"/> - <input type="text"/>	
Street Name	<input type="text"/>	
Building Name	<input type="text"/>	

OR

Foreign Address	<input type="text"/>
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Correspondence Address of Applicant (if different from Residential Address) (Please enter either Local Address or Foreign Address)

Please inform PT if there are any changes to your correspondence address. All Letters will only be sent to the correspondence address provided.

Local Address

Postal Code	<input type="text"/>	<input type="button" value="Retrieve"/>
Blk/House No.	<i>Auto-retrieved by system</i>	
Level-Unit No.	# <input type="text"/> - <input type="text"/>	
Street Name	<i>Auto-retrieved by system</i>	
Building Name	<i>Auto-retrieved by system</i>	

OR

Foreign Address	<input type="text"/>
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Additional Information

Is child living with you and maintained by you?*

Yes No

If No, please give particulars of person maintaining the child:

Name*	<input type="text"/>
Any other name(s)	<input type="text"/>
NRIC/ Passport No.*	Please Select <input type="text"/>
Relationship to Child*	Please Select <input type="text"/>
	If Others, please specify relationship: <input type="text"/>
Contact No.*	Please Select <input type="text"/>

Residential Address of Person Maintaining the Child (Please enter either Local Address or Foreign Address)

Please inform PT if there are any changes to your correspondence address. All Letters will only be sent to the correspondence address provided.

Local Address

Postal Code	<input type="text"/>	<input type="button" value="Retrieve"/>
Blk/House No.	<i>Auto-retrieved by system</i>	
Level-Unit No.	# <input type="text"/> - <input type="text"/>	
Street Name	<i>Auto-retrieved by system</i>	
Building Name	<i>Auto-retrieved by system</i>	

OR

Foreign Address	<input type="text"/>
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Correspondence Address of Person Maintaining the Child (Please enter either Local Address or Foreign Address)

Please inform PT if there are any changes to your correspondence address. All Letters will only be sent to the correspondence address provided.

Local Address

Postal Code	<input type="text"/>	<input type="button" value="Retrieve"/>
Blk/House No.	<i>Auto-retrieved by system</i>	
Level-Unit No.	# <input type="text"/> - <input type="text"/>	
Street Name	<i>Auto-retrieved by system</i>	
Building Name	<i>Auto-retrieved by system</i>	

OR

Foreign Address	<input type="text"/>
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Financial Aid

Have you received or are you receiving any financial aid from the Ministry of Social and Family Development or any payment from a trust fund or insurance?*

Yes No

If Yes, please state the amount

Amount S\$	<input type="text"/>	per month
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Step 5: Enter the claim details and upload the supporting documents.

Select the checkbox "Yes, I agree" after reading the declaration and click on the "Next" button.

PUBLIC TRUSTEE

Step 1 Create / Edit Case Details	Step 2 Enter Case Details	Step 3 Confirm Submission	Step 4 Transaction completion
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APPLICATION FOR MAINTENANCE ALLOWANCE

Fields marked with * are mandatory.

Particulars of Claim for Maintenance

Purpose	Actual Amount Spent (\$S)	Amount Requested For (\$S)
A) School Fees	<input type="text"/>	<input type="text"/>
B) Transport	<input type="text"/>	<input type="text"/>
C) Daily Allowance	<input type="text"/>	<input type="text"/>
D) Miscellaneous (Please Specify)	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Submission of Documents

Please note that the size of each attachment(if any) must NOT exceed 5MB.
Please attach all relevant document(s) in PDF,DOC,DOCX,JPG,PNG or GIF format before proceeding.

S/No.	Document Type	Upload Document	File Name	Action
1	Front page of passbook or top portion of bank account statement	+ Upload <input type="text"/>		Delete
2	Form 15A-Letter of Authorization Discharge and Indemnity by Beneficiary	+ Upload <input type="text"/>		Delete
3	Form 15B-Letter of Authorization and Indemnity by Joint Account Holder	+ Upload <input type="text"/>		Delete
4	Form 15C-Letter of Authorization and Indemnity by Third Party Account Holder	+ Upload <input type="text"/>		Delete
5	Identity Card of Applicant	+ Upload <input type="text"/>		Delete
6	Any other documents to support application for maintenance	+ Upload <input type="text"/>		Delete
7	Receipts to support claims for maintenance	+ Upload <input type="text"/>		Delete

I do solemnly and sincerely declare that all of the information I have given in this application form is true to the best of my knowledge and belief. I understand that I am eligible to draw maintenance allowance out of the funds held in trust for the child only if I am not in a position to support the child out of my own income or resource. I hereby confirm that if I am not paid maintenance allowance for the child, I will not be in a position to sufficiently provide for the needs of the child.

Yes, I Agree

Back Reset Next Cancel

If you encounter any problems with this service, please contact us at 1800-2255-529 (during office hours) or submit an online enquiry through [Contact Us @ OneMiniLaw](#).
Please visit our website at www.mlaw.gov.sg if you have any further queries.

Step 6: Verify that the information entered are correct. Click on the "Submit" button.

Step 1 <small>Create / Edit Case Details</small>	Step 2 <small>Enter Case Details</small>	Step 3 <small>Confirm Submission</small>	Step 4 <small>Transaction completion</small>
APPLICATION FOR MAINTENANCE ALLOWANCE			
Particulars of Deceased			
File Reference No.			
Name			
Particulars of Child			
Name (as in Birth Certificate/NRIC No.)			
Any other name(s)			
NRIC/ Passport No.			
Education Level			
Residential Address of Child			
Please inform PT if there are any changes to your correspondence address. All Letters will only be sent to the correspondence address provided.			
Local Address			
Postal Code			
Blk/House No.			
Level-Unit No.			
Street Name			
Building Name			
OR			
Foreign Address			
Correspondence Address of Child			
Please inform PT if there are any changes to your correspondence address. All Letters will only be sent to the correspondence address provided.			
Local Address			
Postal Code			
Blk/House No.			
Level-Unit No.			
Street Name			
Building Name			
OR			
Foreign Address			
Particulars of Applicant			
Name			
Any other name(s)			
NRIC No.			
Relationship to Child			
		If Guardian, please specify relationship:	
Occupation			
Income S\$			
Contact No.			
Email Address			
Residential Address of Applicant			
Please inform PT if there are any changes to your correspondence address. All Letters will only be sent to the correspondence address provided.			
Local Address			
Postal Code			
Blk/House No.			
Level-Unit No.			
Street Name			
Building Name			
OR			
Foreign Address			
Correspondence Address of Applicant			
Please inform PT if there are any changes to your correspondence address. All Letters will only be sent to the correspondence address provided.			
Local Address			
Postal Code			
Blk/House No.			
Level-Unit No.			



Correspondence Address of Applicant

Please inform PT if there are any changes to your correspondence address. All Letters will only be sent to the correspondence address provided.

Local Address

Postal Code	
Blk/House No.	
Level-Unit No.	
Street Name	
Building Name	

OR

Foreign Address	
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Additional Information

Is child living with you and maintained by you?

Financial Aid

Have you received or are you receiving any financial aid from the Ministry of Social and Family Development or any payment from a trust fund or insurance?

Amount S\$

Particulars of Claim for Maintenance

Purpose	Actual Amount Spent (S\$)	Amount Requested For (S\$)
A) School Fees		
B) Transport		
C) Daily Allowance		
D) Miscellaneous (Please Specify)		
Total		

Submission of Documents

S/No.	Document Type	View
1	Identity Card of Applicant	
2	Any other documents to support application for maintenance	
3	Receipts to support claims for maintenance	

↑
TOP

Back **Submit** Cancel

Step 7: The acknowledgement for the submission will be shown as below.

Important: Please save the acknowledgement page for future reference. To submit bank account details, click on the "Submit Bank Detail" button. Please note that you are required to attach the respective bank documents and form (if applicable). You may refer to our guide on the submission of bank account details on the steps to the eService.



MINISTRY OF LAW
SINGAPORE

Public Trustee's
Office



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PUBLIC TRUSTEE

Step 1
Create / Edit Case Details

Step 2
Enter Case Details

Step 3
Confirm Submission

Step 4
Transaction completion

APPLICATION FOR MAINTENANCE ALLOWANCE

Thank you for using our eService.
Please print or save this page for your own reference. You will not be able to access this page after exiting the webpage. SAVE

Your Application for Maintenance Allowance for Child that the Public Trustee hold in Trust has been completed.
The Public Trustee is now processing your application and will revert within 2 weeks.

As payment will be by electronic fund transfer, we require a copy of your Bank Statement (top portion stating your name and account number) or Pass Book (front page) from you to process the payment, please click

Submit Bank Detail

Your E-Filing No.
Date/ Time of Submission

Particulars of Deceased

File Reference No.
Name

Particulars of Child

Name (as in Birth Certificate/NRIC No.)
Any other name(s)
NRIC/ Passport No.
Education Level

Residential Address of Child

Please inform PT if there are any changes to your correspondence address. All Letters will only be sent to the correspondence address provided.

Local Address

Postal Code
Blk/House No.
Level-Unit No.
Street Name
Building Name

OR

Foreign Address

Correspondence Address of Child

Please inform PT if there are any changes to your correspondence address. All Letters will only be sent to the correspondence address provided.

Local Address

Postal Code
Blk/House No.
Level-Unit No.
Street Name
Building Name

OR

Foreign Address

Particulars of Applicant

Name
Any other name(s)
NRIC No.
Relationship to Child
Occupation If Guardian, please specify relationship:
Income S\$
Contact No. HANDPHONE NO.
Email Address

TOP

Residential Address of Applicant



Please inform PT if there are any changes to your correspondence address. All Letters will only be sent to the correspondence address provided.

Local Address

Postal Code	
Blk/House No.	
Level-Unit No.	
Street Name	
Building Name	

OR

Foreign Address	
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Correspondence Address of Applicant

Please inform PT if there are any changes to your correspondence address. All Letters will only be sent to the correspondence address provided.

Local Address

Postal Code	
Blk/House No.	
Level-Unit No.	
Street Name	
Building Name	

OR

Foreign Address	
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Additional Information

Is child living with you and maintained by you?	
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Financial Aid

Have you received or are you receiving any financial aid from the Ministry of Social and Family Development or any payment from a trust fund or insurance?	
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Amount S\$

Particulars of Claim for Maintenance

Purpose	Actual Amount Spent (S\$)	Amount Requested For (S\$)
A) School Fees		
B) Transport		
C) Daily Allowance		
D) Miscellaneous (Please Specify)		
Total		

Submission of Documents

S/No.	Document Type	View
1	Front page of passbook or top portion of bank account statement	
2	Form 15A-Letter of Authorization Discharge and Indemnity by Beneficiary	
3	Form 15B-Letter of Authorization and Indemnity by Joint Account Holder	
4	Form 15C-Letter of Authorization and Indemnity by Third Party Account Holder	
5	Identity Card of Applicant	
6	Any other documents to support application for maintenance	
7	Receipts to support claims for maintenance	



Exit