

PUBLIC TRUSTEE'S OFFICE (PTO)

Statement of Account

User Guide for E-Service Submission

<https://eservices.mlaw.gov.sg/pto>

Last updated on 16 Jun 2022

View Statement of Account

General Information

- 1) This is an online E-Service to view the statement of account. You will be required to be either the Beneficiary, Guardian, Minor or Parent to be able to generate and download the statement of account.
- 2) Please ensure that you access the E-Service using the latest versions of Chrome, Microsoft Edge or Safari.
- 3) You may click on ▼ Arrow Down icon to select from a dropdown or click on the box to filter the options.
- 4) You may input a date field using the Calendar icon to select a date.



View Statement of Account

To begin, click on the E-Service for Statement of Account.

A Singapore Government Agency Website

MINISTRY OF LAW Public Trustee's Office
SINGAPORE

Q ≡ LOGIN ▾

Public Trustee's Office E-Services

Public Trustee Motor Accident General ALL

 Deceased's Un-nominated Central Provident Fund ("CPF") Monies / Baby Bonus / Edusave / Post Secondary Education Account ("PSEA") <i>Estimated time to complete: 30 minutes.</i>	 Deceased's Assets other than Un-nominated Monies / Baby Bonus / Edusave / PSEA <i>Estimated time to complete: 30 minutes.</i>	 Maintenance and Allowance for Minor <i>Estimated time to complete: 10-15 minutes.</i>	 Statement of Account <i>Estimated time to complete: 5 minutes.</i>
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1 →

View Statement of Account

Proceed to log in with your selected log-in option.

If you do not have Singpass, please click on the 'Register' button to sign up for an account i.e. business user / individuals / foreign individuals. Otherwise, you will not be able to proceed with the online application.

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MINISTRY OF LAW Public Trustee's Office SINGAPORE

Q ≡ LOGIN

Business Users

- Log in with singpass
- Register

Individuals

Scan with Singpass app to log in



singpass

Use password login instead

Don't have the Singpass app? Download now

Register

Foreign Individuals

Register

View Statement of Account

Provide permission for Singpass to retrieve and pre-fill information for the online application by clicking **I Agree**.

singpass

Singpass retrieves personal data from relevant government agencies to pre-fill the relevant fields, making digital transactions faster and more convenient.

This digital service is requesting the following information from Singpass, for the purpose of form filling.

- > NRIC/FIN
- > Name
- > Date of Birth
- > Residential Status
- > Nationality
- > Registered Address
- > Email
- > Mobile Number
- > Marital Status
- > Last Marriage Date
- > Country of Marriage

Clicking the "I Agree" button permits this digital service to retrieve your data based on the [Terms of Use](#).

Cancel



I Agree

View Statement of Account

Read the Terms of Use for the agreement when using the online application.

- Click on the **checkbox** to indicate that you have read and are agreeable to the terms and conditions.
- Click on the **Submit** button.

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SINGAPORE

Terms of Use

1. Agreement

- Thank you for visiting MLAW.GOV.SG/MINLAW.GOV.SG, the official digital service of the Ministry of Law of the Republic of Singapore, and any applications or services related to or linked to or from this digital service (henceforth collectively known as "**the Digital Service**"). The digital service is owned and operated by the Government of the Republic of Singapore c/o the Ministry of Law ("**MLAW**").
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- These Terms of Use may be changed from time to time. All changes to the Terms of Use will be incorporated directly onto this page, and your use of this Digital Service after such changes have been incorporated will constitute your agreement to the modified Terms of Use and all of the changes.
- References to "the Digital Service" in these Terms of Use shall include the Digital Service in its entirety as well as its individual pages, and shall include any services offered by MLAW on the Digital Service.

I have read and agreed with the terms and conditions.

Submit

View Statement of Account

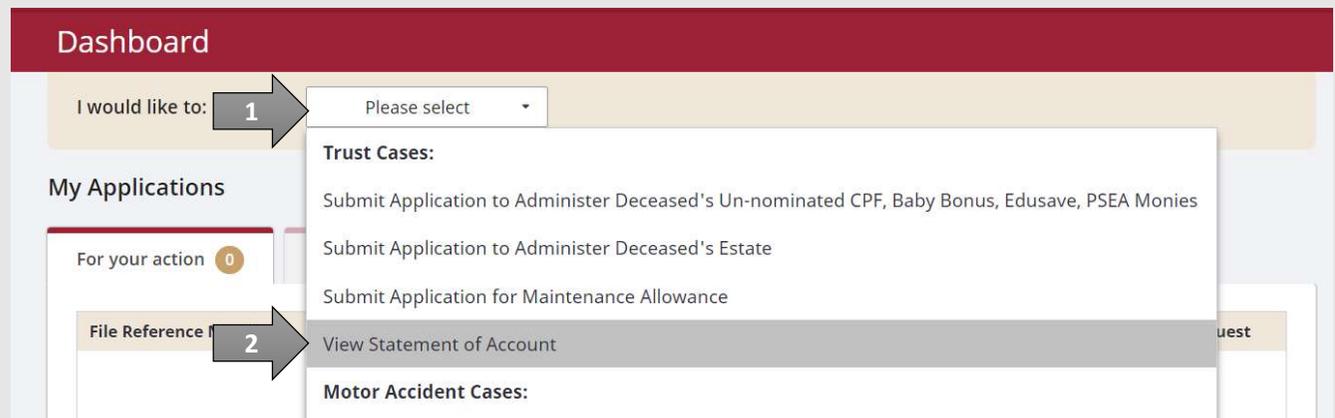
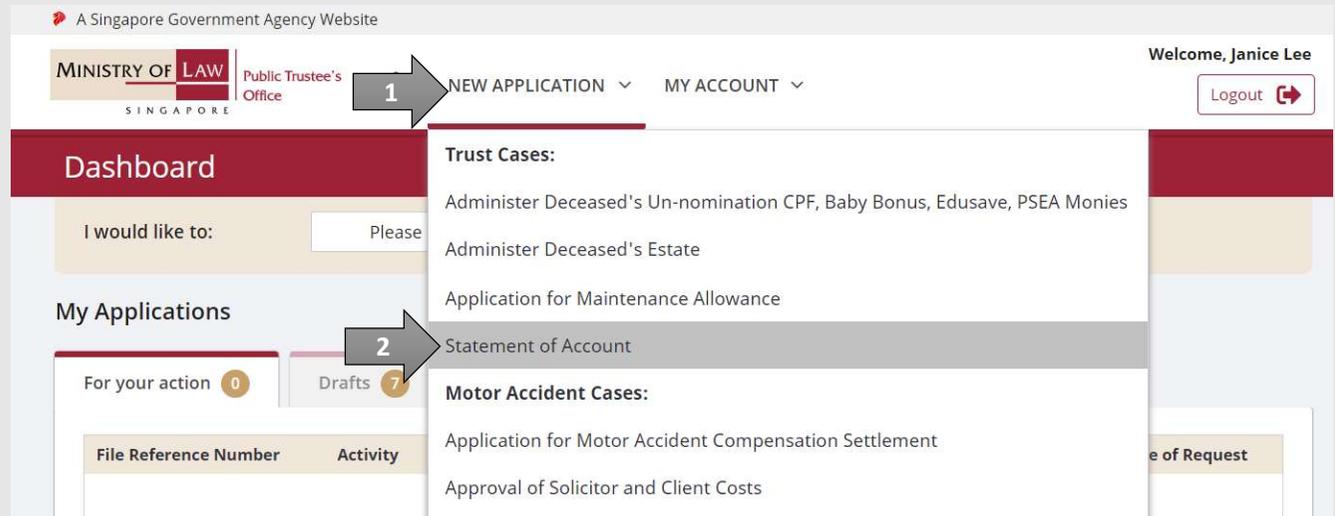
1. After you have logged in to the **PTO E-Service Portal**:

From the top menu, click on **NEW APPLICATION** and select the **Statement of Account** menu item.

OR

From the **Dashboard** page, select **I would like to** and select **View Statement of Account**.

Note: Page is not applicable for users who login the first time.



View Statement of Account

2. Select the option of person type you wish to view the statement of account.

Enter the **File Reference Number**.

AND

Click on the **Proceed** button.

Note: File Reference Number format:

Prefix – T / OA

File Reference Number – 123456

Year – YYYY

Check Digit – X

Sub Account – X (0 – Main Account to be entered by Beneficiary and 1 onwards for Guardian, Minor and Parent)

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MINISTRY OF LAW Public Trustee's Office SINGAPORE

Welcome, Janice Lee

NEW APPLICATION MY ACCOUNT Logout

View Statement of Account

You are a:

Beneficiary

Guardian

Minor

Parent

File Reference Number

XX - 000000 - YYYY - X

Next →

You are a:

Beneficiary

Guardian

Minor

Parent

File Reference Number

XX - 000000 - YYYY - X - X

Next →

View Statement of Account

3. Select the option of **Transaction Period.**

For **From Date and To Date** Transaction period, enter the **From Date** and **To Date**.

AND

Click on the **Search** button.

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NEW APPLICATION MY ACCOUNT

Welcome, Janice Lee Logout

View Statement of Account

Details of Statement of Account

File Reference Number

Account Holder Name

Transaction Period

All transactions

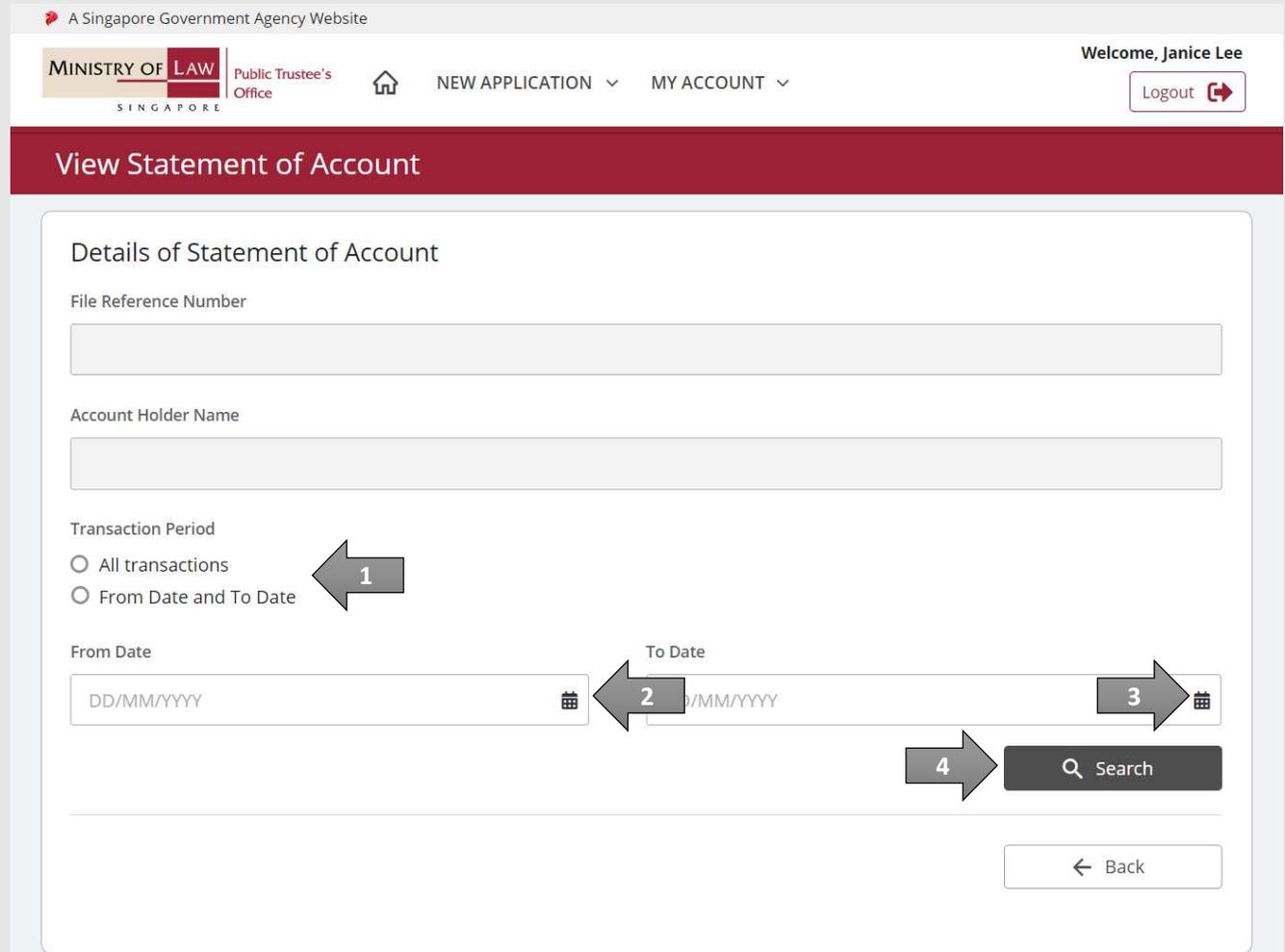
From Date and To Date

From Date To Date

DD/MM/YYYY

Search

Back



View Statement of Account

4. View the Statement of Account.

AND

Click on the **Download Statement of Account** button to view the PDF document of the Statement of Account.

SOA Generation from CAS

Transaction Date	Doc No.	Payer/Payee Name/Transaction	Debit (\$\$)	Credit (\$\$)	Balance
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Investment as at :

Common fund :

Others (insurance, etc) :

Total investments :

Common fund interest rate for latest period : 0

← Back 1 → Download Statement of Account